

## 2019 Exhibitor Services Checklist

<input checked="" type="checkbox"/>	<b>SERVICE</b>	<b>DETAILS + LINKS TO DOWNLOAD FORMS</b>	<b>2019 DEADLINES</b>
<input type="checkbox"/>	<b>COFS EXHIBITOR SERVICES</b> Grass mowing, straw bales, water	Click to download form: <a href="#">COFS Exhibitor Services Form</a>	See form for details
<input type="checkbox"/>	<b>ENHANCED EXHIBITOR DIRECTORY PACKAGES</b>	Download flyer for details: <a href="#">Enhanced Exhibitor Directory Packages</a>	BOOK NOW
<input type="checkbox"/>	<b>ADVANCED TENT RENTAL</b> Tent rental & flooring	Click to download form: <a href="#">Advanced Tent Rental</a>	BOOK NOW – Discount pricing until June 15
<input type="checkbox"/>	<b>RVS</b> Furniture & Accessories	Click to download form: <a href="#">RVS Furniture &amp; Accessories Order Form</a>	BOOK NOW – Discount pricing until Aug. 2
<input type="checkbox"/>	<b>VENDOR INSURANCE INC.</b> Liability Insurance	Click to download details and order form: <a href="#">Event Liability Insurance</a>	BOOK NOW
<input type="checkbox"/>	<b>ADDITIONAL PASSES &amp; PROMOTIONAL MATERIALS</b>	Click to download form: <a href="#">Additional Passes &amp; Promo Materials Order Form</a>	Aug. 23
<input type="checkbox"/>	<b>SHOWTECH POWER &amp; LIGHTING</b> Electricity/Hydro	Click to download form: <a href="#">SHOWTECH Electrical Order Form</a>	Discount pricing until Aug. 21; Sept. 10 deadline
<input type="checkbox"/>	<b>OXFORD INSTA-SHADE</b> Landscaping Services	Click to download form: <a href="#">Oxford Insta-Shade Landscaping Order Form</a>	BOOK NOW
<input type="checkbox"/>	<b>SOUND EVENTS</b> Audio Visual/Visual Equipment Rental	Click to download form: <a href="#">Sound Events A/V Equipment Rental</a>	BOOK NOW – Discount pricing until Aug. 9
<input type="checkbox"/>	<b>EXECULINK</b> High Speed Internet	Call Execulink at (877) 393-2854 or download details: <a href="#">Execulink High Speed Internet</a>	BOOK NOW
<input type="checkbox"/>	<b>CATERING SERVICES</b> Lions Clubs, Norpac, Sub and Sandwich Factory	<b>Catering Special Events &amp; On-Site Lunch – Lions</b> See the list of catering service companies by clicking: <a href="#">Exhibitor Kit</a>	
<input type="checkbox"/>	<b>CITY OF WOODSTOCK</b> Building permit required for exhibitor-owned tents >60 m <sup>2</sup> (646 sq. ft.)	All Advanced Tent Rentals are covered by a blanket permit secured by COFS (see Section 3.2 )	Aug. 9
<input type="checkbox"/>	<b>ACCOMMODATIONS</b>	Please check our list of accommodations by clicking: <a href="#">Accommodations</a>	BOOK NOW
<input type="checkbox"/>	<b>OFFICIAL SHOW GUIDE</b>	Download flyer for details: <a href="#">Show Guide Advertising</a>	July 12
<input type="checkbox"/>	<b>LIVESTOCK TRACKING</b>	Click to download form: <a href="#">Livestock Tracking Form</a>	Sept. 1