



## 2016 EXHIBITOR SERVICES FORM

Company Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

COFS PRODUCTS/SERVICES (Descriptions on next page)	QTY	PRICE	TOTAL
<b>BOTTLED WATER</b> (24-500ml bottles/per case)		\$12.00 per case	
<b>EXHIBITOR NETWORKING - WED. SEPT. 14 (5:00 – 7:00 pm)</b>		FREE	
<b>FUEL (Gasoline &amp; Diesel)</b>		Order fuel at Site Office	
<b>FLAGS</b> – Send flag to COFS Site Office for hanging on perimeter of Show or to have a flagpole installed on your exhibit space. Download and complete form at <a href="http://www.outdoorfarmshow.com/exhibitors/">http://www.outdoorfarmshow.com/exhibitors/</a> to indicate flag option and flag pole placement.		\$30.00 per flag or flagpole	
<b>GRASS MOWING</b>		\$1.50/ft. frontage	
<b>ICE</b> - \$4 per bag or \$10 per bushel		Order ice at Site Office	
<b>ON-SITE SAFE LOCK STORAGE</b>		Order at Site Office	No Charge
<b>PORTABLE TOILET UNITS</b>		\$125.00 per unit	
<b>POST HOLES/DIGGING</b> – To arrange post hole digging by COFS, please contact Doug Wagner at 800-563-5441 ext. 31. Any exhibitor wishing to dig on their exhibit space must complete a <b>Permission to Dig Form</b> , which can be downloaded at <a href="http://www.outdoorfarmshow.com/exhibitors/">http://www.outdoorfarmshow.com/exhibitors/</a>		\$30/per hole	
<b>RV PUMPING SERVICE (ON-SITE)</b> Contact Doug Wagner, 800-563-5441 ext. 31		Contact Doug Wagner	
<b>STRAW BALES</b> (small square bales)		\$10.00 per bale	
<b>TELEHANDLER</b>		Order at Dispatch Office	TBD
<b>WOOD SHAVINGS</b> (3.8 cubic feet)		\$13.00 per bag	
<b>OTHER EXHIBITOR SERVICES</b>			
<b>FIRE EXTINGUISHERS</b> Contact Dan Daley at 519-621-1367		Contact Dan Daley	
<b>POWER WASHING</b> Order from D&T Mobile Wash at 519-421-7615 or 519-320-0779 (cell). Order from Chesney Mobile Wash at 519-467-5522.		Contact D&T	
<b>PROPANE</b> Contact Doug Fines, Huronia Welding, at 519-525-1111		Contact Doug Fines	
<b>SIGNS</b> Order from Foris Signs 519-469-8688		Contact Foris Signs	
<b>HIGH SPEED INTERNET ACCESS</b> Contact Execulink at 1-877-393-2854		\$300.00 until Sept. 1	
All materials are subject to 13% HST and are subject to availability. All materials remain the property of COFS unless otherwise specified. Cheques payable to Canada's Outdoor Shows Limited Partnership.			
			<b>SUB-TOTAL</b>
			<b>HST (13 %)</b>
			<b>TOTAL</b>

**PAYMENT (PAYMENT MUST ACCOMPANY THIS ORDER FORM):**

CHEQUE     CASH     VISA     MASTERCARD

Card # \_\_\_\_\_ Expiration Date \_\_\_\_\_ 3-Digit Security \_\_\_\_\_

Name on Card \_\_\_\_\_ Authorized Signature \_\_\_\_\_

**Email completed forms by September 1 to [wendy@canadasoutdoorshows.com](mailto:wendy@canadasoutdoorshows.com), fax to 519-829-1777 or mail to #101-160 Research Lane, Guelph, ON, N1G 5B2**

## DESCRIPTION OF EXHIBITOR SERVICES

**FIRE EXTINGUISHERS** – City of Woodstock Fire Department requires that all tents over 600 sq. ft. have a 5-lb. or greater fire extinguisher located near the entrance, 5 ft. about the ground.

**FLAGS** – Exhibitors can have a flagpole, ground rod and company flag installed on their exhibit space, or they can provide a flag for COFS to hang on the perimeter of the Show site. Please complete the flag form at [www.outdoorfarmshow.com/exhibitors/](http://www.outdoorfarmshow.com/exhibitors/) and send your flag to the Site Office by September 6. Please note there is now a charge for this service.

**TELEHANDLER** – COFS will provide telehandler service (with operator) for exhibitors to assist with exhibit set-up. Please indicate the approximate length of time and date this service will be required. Lifts can be ordered first-come, first-served at the Dispatch Office at the main entrance of the Site.

**ON-SITE SAFE LOCK STORAGE** – COFS offers a safe-lock storage area, where small to medium-sized articles can be stored overnight during the Show in a secure locker, located at the Site Office.

**PERMISSION TO DIG** – Exhibitors who plan to dig beneath the surface ground or remove topsoil must obtain written permission from Show Management prior to digging.

**PORTABLE TOILET UNITS** – Private washroom with lock for staff on your lot.

**R.V. PUMPING SERVICE** – After-hours service only.

**WOOD SHAVINGS** – Bags of 3.8 cubic feet are available and can be delivered to exhibit location. Mulch is available from Oxford Insta-Shade.

**STRAW BALES** – Bales can be delivered to exhibit location.

**ADDITIONAL EXHIBITOR SERVICE FORMS CAN BE FOUND AT**  
<http://www.outdoorfarmshow.com/exhibitors/>