



# IMPORTANT – Sign up NOW!!!

September 14, 15 & 16, 2010

## EXHIBITOR SERVICES CHECKLIST

(√)	FORM:	DIRECTIONS:	DEADLINE
	<b>TENT RENTAL</b> Advanced Tent Rental	<a href="http://www.outdoorfarmshow.com/forms.html">www.outdoorfarmshow.com/forms.html</a> <i>Included in this package</i>	Immediately <i>Book by: Aug. 1 Discount Date</i>
	<b>FURNITURE &amp; ACCESSORIES</b> RVS Form	<a href="http://www.outdoorfarmshow.com/forms.html">www.outdoorfarmshow.com/forms.html</a> <i>Included in this package</i>	August 11
	<b>LIABILITY INSURANCE</b> W B Mather Insurance Ltd.	<a href="http://www.outdoorfarmshow.com/forms.html">www.outdoorfarmshow.com/forms.html</a>	Immediately
	<b>AUDIO VISUAL SUPPLIES</b> Ed-Com Multimedia Products	<a href="http://www.outdoorfarmshow.com/forms.html">www.outdoorfarmshow.com/forms.html</a> <i>Included in this package</i>	Immediately
	<b>HIGHSPEED INTERNET</b> Execulink	Call Execulink at 1-877-393-2854 <i>Marcia Herteis</i>	Immediately
	<b>TELEPHONE SERVICE</b> Canada's Outdoor Farm Show	Call Doug Wagner at 519-539-8337	Immediately
	<b>ELECTRICITY/HYDRO</b> Showtech Power & Lighting	<a href="http://www.outdoorfarmshow.com/forms.html">www.outdoorfarmshow.com/forms.html</a> <i>Included in this package</i>	August 17
*	<b>BUILDING PERMIT FOR TENT</b> City of Woodstock	Permit now required for tents for 60m2 (646 sq. ft). Call Doug Wagner at 519-539-8337	August 11
	<b>ACCOMMODATIONS</b> Website	<a href="http://www.tourismoxford.ca/site/1302/default.aspx">www.tourismoxford.ca/site/1302/default.aspx</a>	Immediately
	<b>LANDSCAPING SERVICES</b> Oxford Insta-Shade	<a href="http://www.outdoorfarmshow.com/forms.html">www.outdoorfarmshow.com/forms.html</a> <i>Included in this package</i>	September 7
	<b>PROMOTIONAL MATERIAL ADDITIONAL PASSES</b>	<a href="http://www.outdoorfarmshow.com/forms.html">www.outdoorfarmshow.com/forms.html</a>	August 30
	<b>EXHIBITOR SERVICES FORM:</b> BOTTLED WATER FIRE EXTINGUISHERS FLAGPOLES/ POST-HOLE DIG FORKLIFT SERVICES FUEL GRASS MOWING POWER WASHING PRIVATE PORTABLE TOILETS REQUEST TO FLY FLAG PERMISSION TO DIG SAFE-LOCK STORAGE SIGNAGE	<a href="http://www.outdoorfarmshow.com/forms.html">www.outdoorfarmshow.com/forms.html</a>	September 7
	<b>CAMA Meeting RSVP</b>	Tuesday, September 14, 2010 Special Events/Ducks Unlimited Wetland Area RSVP to Mary Thornley Tel: 519-389-6552 or Email: <a href="mailto:camaont@bmts.com">camaont@bmts.com</a>	September 7
	<b>CATERING SERVICES</b> 37S Lions Clubs	<a href="http://www.outdoorfarmshow.com/forms.html">www.outdoorfarmshow.com/forms.html</a> <i>Included in this package</i>	August 28
	<b>EXHIBITOR NETWORKING</b>	Wednesday, September 15, 2010 Special Events/Ducks Unlimited Wetland Area finger foods served 5:00 pm – 7:00 pm	N/A

If you need any of these forms in hard copy, please let us know at:  
Tel: 1-800-563-5441 or Email: [info@canadasoutdoorpark.com](mailto:info@canadasoutdoorpark.com)

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